



Ysgol Gynradd **Tycroes** Primary School

Pontarddulais Road, Tycroes, Ammanford, SA18 3QD
Pennaeth / Headteacher: Mrs Sally-Anne Watts BA(Ed)Hons,
DipEd, NPQH

APPLICATION FOR ANNUAL HOLIDAY LEAVE OF ABSENCE FOR HOLIDAYS DURING TERM TIME

I request that _____ (name of child/children and class) be granted leave of absence for the period from

_____ to _____ in order to go on a family holiday.

My reasons for taking a holiday during term time are:

_____ (Signature of parent/carer) _____ (Date)

For office use only

Name of child _____ % attendance _____

Name of child _____ % attendance _____

Name of child _____ % attendance _____

Authorised/Unauthorised

Reasons for decision _____
